

MINUTES
MEETING OF THE BOARD OF DIRECTORS
BUSINESS MANAGEMENT COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY
August 29, 2019

The Board of Directors Business Management Committee met on August 29, 2019 at 11:40 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Jim Durrett, **Chair**
William 'Bill' Floyd
Roderick A. Frierson
Ryan C. Glover
Freda B. Hardage
Alicia M. Ivey
John 'Al' Pond
Rita A. Scott

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; C-Suite Team Members Chief Administrative Officer Luz Borrero, Chief of System Safety, Security & Emergency Management/Police Michael Burrows (Acting), Chief of Bus Collie Greenwood, Chief Financial Officer Gordon L. Hutchinson, Chief Counsel Elizabeth O'Neill, Chief of Capital Programs, Expansion & Innovation Franklin Rucker and Chief of Rail Operations David Springstead; AGMs LaShanda Dawkins, James Sibert (Interim), Kirk Talbott, Emil Tzanov and Tom Young (Interim); Chief Information Security Officer Dean Mallis; Executive Director Paula Nash; Directors Robin Boyd, Jacqueline Holland (Acting), Donna Jennings and William Taylor; Manager MARTA Board of Directors Rebbie Ellisor-Taylor; Sr. Executive Administrator Ashanti Boothe; Sr Executive Administrator Keri Lee. Others in attendance Abebe Girmay, Don Lawrence, Courtne Middlebrooks, Terry Ponder and LaTonya Pope

Also in attendance Pam Alexander of LTK Engineering.

Approval of the July 31, 2019 Business Management Committee Meeting Minutes

On motion by Ms. Ivey seconded by Ms. Pond, the minutes were unanimously approved by a vote of 8 to 0, with 9 members present.

Ms. Scott abstained.

Resolution Authorizing the Award of a Single Source Contract for the Procurement of Risk Management Information Software as a Service (SaaS) System, RFP P44741

Ms. Jennings presented a resolution authorizing the General Manager/CEO or his delegate authorization to award a single source contract with Origami Risk for the procurement of Risk Management Information Software as a Service (SaaS) System, RFP P44741.

Origami Risk is a Cloud Based Risk Management Information System utilized throughout the Authority. These areas include the Office of Risk Management, Legal, Safety, and Contracts & Procurement. Additionally, reports import and export to multiple outside agencies, which include Center for Medicare Services (CMS), Georgia State Board of Workers' Compensation and AmeriSys, the Authority's workers' compensation managed care organization.

Implementation of Origami Risk in 2015 allowed the Office of Risk Management to transition to a paperless office. The robust functionality of the platform provided significant opportunities for process re-engineering and increased efficiency both in the Office of Risk Management and in other areas of the Authority with which Office of Risk Management interacts with daily.

The Contract term is three (3) base years with two (2) one (1) year options.

This procurement is being funded with 100% Local Operating Funds.

First Year base funds will be funded with FY20 Local Operating Funds. Funds for the subsequent fiscal years will be included in the subsequent annual budgets. The total procurement cost is estimated at a cost of \$990,880.

On motion by Mr. Pond seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing Award of Contracts for Disposal of Parcel D2106 at 2283 Brooks Avenue, NW, Atlanta, GA

Ms. Boyd presented a resolution authorizing the General Manager/CEO or his delegate authorization to award contracts for Land Parcel D2106– 2283 Brooks Avenue NW, Atlanta, Fulton County, Georgia, IFB Number B44027, with Westside Two, LLC.

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Parcel D2106 was originally acquired by MARTA under FTA Grant No. GA-03-0007 with 68% federal participation as part of the purchase of the assets from the Atlanta Transit System ("ATS") in 1972.

The Parcel was used by the ATS for trolley cars to be staged and as a turn around.

The parcel is no longer required for the operation or maintenance for the Authority.

The disposal of the property rights will recover a portion of the real estate investment made by the Authority and the Authority will no longer have to maintain this property.

On motion by Ms. Abdul-Salaam seconded by Mr. Pond, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Briefing – FY2019 June Non-Financial Key Performance Indicators

Mr. Hutchinson provided an overview on June financial and KPI's.

Sales Tax / Ad Valorem Tax Revenue

- Exceeding budget for approximately 10-12 months

Cumulative Ridership

- \$6M below prior year / approximately 5% decline

Combined Ridership

- Lacking prior year and future projections

Customer Call Abandonment Rate

- Declining quite well – below target

Lost-Time Incident Rate

- Below target

Mr. Pond asked for an update on the Community Advisory Group who would provide input on making the MARTA system "rider-friendly".

Mr. Parker said an invitation will be sent to the community during the fall and implemented in January 2020.

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Adjournment

The meeting of the Business Management Committee adjourned at 11:53 a.m.